UNIVERSITY OF SOUTHERN CALIFORNIA

Safety Technician I

Job Code: 119007

Grade: G
OT Eligible: Yes
Comp Approval: 12/14/1995

JOB SUMMARY:
Performs technical duties in the field in support of safety, health and/or environmental program(s).

JOB ACCOUNTABILITIES:
*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

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<th>E/M/NA</th>
<th>% TIME</th>
<th>Task Description</th>
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<td>Inspects facilities and/or radioactive material packages to ensure safety and compliance with University and regulatory policies and requirements.</td>
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<td>Assists with instrument calibration, laboratory surveys, contamination bioassays, dosimeters and ventilation studies, as required.</td>
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<td>Assists with audits, sampling efforts, safety training and emergency exercises.</td>
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<td>Assists in initiating appropriate corrective actions in consultation with the appropriate safety specialist.</td>
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<td>Maintains records and files on all program-related activities, as required.</td>
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<td>Responds to emergencies.</td>
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<td>Collects, processes and disposes of hazardous wastes.</td>
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Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

EMERGENCY RESPONSE/RECOVERY:
Yes
In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:
Minimum Education:
High School or equivalent

Minimum Experience:
0 - 6 Months

Minimum Field of Expertise:
Knowledge of specific safety procedures and regulations associated with assigned program. Valid California Driver's License.

Preferred Education:
Associate's Degree

Preferred Experience:
1 Year

Preferred Field of Expertise:
Safety/Health-related.

SIGNATURES:
Employee: _________________________________ Date: ______________________________
Supervisor: _______________________________ Date: _______________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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