JOBSUMMARY:
Performs standard sweeping procedures. Operates heavy equipment. Participates in Heavy Equipment Pay for Knowledge and Skills Program, including on-the-job training. Performs all appropriate task requirements and demonstrates proficiency of required tasks in designated areas as outlined in Pay for Skills section of the job description. Performs all appropriate level tasks as indicated in the Skill Based Progression, independently or as part of a team, as assigned by the supervisor. May perform higher-level skill based progression tasks. Trains other heavy equipment operators on specific skills and tasks as required.

JOBACCOUNTABILITIES:
*E/M/NA % TIME
______ _____ Picks up and dumps University trash.
______ _____ Operates and maintains large sanitation vehicles.
______ _____ Performs mechanical maintenance on sanitation equipment, as necessary.
______ _____ Trains other heavy equipment operators on specific skills as needed.

Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

EMERGENCYRESPONSE/RECOVERY:
Essential: ☐ No
☐ Yes In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOBQUALIFICATIONS:
Minimum Education:
Less Than High School
Minimum Experience:
3 Years
4 Years
Minimum Field of Expertise:
3 years experience at the University as a heavy equipment trainee or equivalent experience fulfilling all trainee requirements. Basic knowledge of standard sanitation procedures. Familiar with standard safety practices for using equipment and other requirements for workplace safety.

**Preferred Field of Expertise:**
Ability to read and write in English preferred.

**Skills:** **Machine:**
- Handheld power tools and non power tools
- Personal Computer

**Skills:** **Trade/Auxiliary:**
- Basic machinery maintenance
- Communicate with others to gather information
- Identify technical and equipment problems related to trade
- Perform general maintenance repair work for equipment and/or facilities
- Read, write, and follow verbal instructions
- Understand and apply policies and procedures
- Use and/or operate various stationary machinery, hand held power tools, and/or non power tools

**Supervises:** **Level:**
- Trains employees on specific skills and tasks as required.

**Supervises:** **Nature of Work:**
- Service/Maintenance

**Comments:**
California State Class II Driver's license required. Good driving record with at least one year driving experience.

**Pay for Skills:**
- Install/replace bicycle racks
- Remove bicycle racks
- Install/replace benches in park
- Remove benches
- Replace large metal trash cans
- Relocate trash cans
- Remove and replace ballards
- Drive small sweeper
- Do small sweeper pre-start activities
- Do tractor pre-start activities
- Clean sweepers
- Maintain sweeper schedule "sweep lots per schedule"
- Dispose of discarded items in specified containers
- Pick up large discarded items
- Dump sweeper trash
- Dump trash from parking structure
SIGNATURES:

Employee: ____________________________  Date:_____________________________

Supervisor: ___________________________  Date:_____________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

The University of Southern California is an Equal Opportunity Employer