UNIVERSITY OF SOUTHERN CALIFORNIA

Athletic Fields Groundskeeper- Level 1

Job Code: 179491

Grade: T6
OT Eligible: Yes
Comp Approval: 7/25/2007

JOB SUMMARY:
Maintains all athletic fields, intramural fields and stadiums, to include: lining, marking, turf maintenance and fertilization. Prepares fields and stadiums for intercollegiate and sports activities. Participates in the Athletic Fields Pay for Knowledge and Skills Program, including on-the-job training. Performs all appropriate task requirements and demonstrates proficiency of required tasks in designated areas, as outlined in the Pay for Skills section of the job description. Performs all appropriate level tasks as indicated in the Skills Based Progression, independently or as part of a team, as assigned by the supervisor. May perform higher level skill based progression tasks. Trains other athletic field groundskeepers on specific skills and tasks as required.

JOB ACCOUNTABILITIES:

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

Minimum Education:
Less Than High School
Minimum Experience:
   6 - 12 Months

Minimum Field of Expertise:
   Basic knowledge of field sports, gardening and ground maintenance. Demonstrated use of tools and equipment (including power tools). Minimal familiarity with common plant species, landscaping and cultivation. Familiar with standard safety practices using equipment and other requirements for workplace safety.

Skills: Machine:
   Handheld power tools and non power tools
   Personal Computer

Skills: Trade/Auxiliary:
   Basic machinery maintenance
   Communicate with others to gather information
   Handle and move objects
   Identify technical and equipment problems related to trade
   Prepare soil for planting
   Read, interpret, and comprehend design drawings, blueprints, plans, specifications, and/or sketches
   Read, write, and follow verbal instructions
   Understand and apply policies and procedures
   Use and/or operate various stationary machinery, hand held power tools, and/or non power tools

Supervises: Level:
   May oversee student, temporary and/or casual workers.
   Trains employees on specific skills and tasks as required.

Supervises: Nature of Work:
   Service/Maintenance

Comments:
   Valid California Driver's License required.

Pay for Skills:
   Weed-eat fields
   Drain excess water
   Put out sandbags
   Roll fields
   Edge around greens and sand traps
   Cut at golf area "roughs"
   Wash wind screens
   Trim hedges
   Prepare soil for planting
   Plant flowers
   Till/turn sand
   Cover baseball fields for rain
   Set up screen cages and mats
Set up screen cages and mats

SIGNATURES:

Employee: _____________________________________  Date:_____________________________

Supervisor: ____________________________________  Date:_____________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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