UNIVERSITY OF SOUTHERN CALIFORNIA

Plumber Entry

Job Code: 180291

Grade: TA
OT Eligible: Yes
Comp Approval: 8/22/2008

JOB SUMMARY:
Performs standard plumbing procedures. Determines need to repair and/or replace equipment. Estimates materials required for specific job components. Participates in the trade Pay for Knowledge and Skills Program including On-the-Job training and coursework. Performs task requirements as part of the Pay for Knowledge and Skills Program and demonstrates proficiency of required tasks in designated areas as outlined in appropriate Module (A/B or C). Performs all appropriate Module Tasks (see attached Skill Based Progression), independently or as part of a team, as assigned by the Supervisor. May perform tasks in higher-level Modules. Trains journeymen and other employees on specific skills and tasks as required.

JOB ACCOUNTABILITIES:
*E/M/NA % TIME

Installs, repairs and maintains plumbing system and equipment utilizing a variety of plumbing tools and equipment. Works from blueprints, specifications and schematic diagrams.

Makes repairs and/or replacement of equipment decisions.

Plans, coordinates, schedules or modifies plumbing installations.

Maintains clean job site throughout duration and clean up job site following work completion. Maintains safe working conditions for self and others. Stores and maintains supplies, tools and equipment.

Trains other technicians in specific skills and tasks as required

Responds to on call emergencies.

Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCY RESPONSE/RECOVERY:
Essential: [ ] Yes [ ] No

In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:
Minimum Education:
High School or equivalent
Minimum Experience:

2 Years

Minimum Field of Expertise:

2 years experience as a Journeyman. Completion of 4-year apprenticeship program or 4 years experience as a Plumber Trainee. Experience performing standard plumbing procedures. General knowledge of plumbing methods, materials, tools and equipment. Familiar with city and state building codes, OSHA rules and regulations, standard safety practices and equipment, and other requirements for workplace safety.

Skills: Administrative:

- Compute totals
- Gather data
- Input data
- Prioritize different projects
- Read handwritten text
- Understand and apply policies and procedures
- Verify calculations

Skills: Other:

- Communication -- written and oral skills
- Knowledge of applicable laws/policies/principles/etc.
- Planning

Skills: Machine/Equipment:

- Calculator
- Personal computer

Skills: Trade/Auxiliary:

- Identify technical and equipment problems related to trade
- Read, interpret, and comprehend design drawings, blueprints, plans, specifications, and/or sketches
- Use and/or operate various stationary machinery, hand held power tools, and/or non power tools

Supervises: Level:

- Trains journeymen and other employees on specific skills and tasks as required

Comments:

- Valid California Driver's License required. Must own designated hand tools.

SIGNATURES:

Employee: ___________________________ Date: ___________________________

Supervisor: ___________________________ Date: ___________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.
The University of Southern California is an Equal Opportunity Employer