UNIVERSITY OF SOUTHERN CALIFORNIA

Research Lab Helper

Job Code: 185003

Grade: B
OT Eligible: Yes
Comp Approval: 6/6/1994

JOB SUMMARY:
Collects, cleans, sterilizes and stocks glassware and plasticware for laboratory use.

JOB ACCOUNTABILITIES:

* Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

<table>
<thead>
<tr>
<th>% TIME</th>
<th>Collects, cleans, sterilizes and stocks glassware and plasticware for use in laboratory. Maintains quality control standards for cleanliness of plasticware or glassware in accordance with laboratory procedures.</th>
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<td>Sanitizes or sterilizes used materials for disposal.</td>
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<td>Learns basic laboratory safety and, if appropriate, basic radiation or blood borne pathogen safety under the direction of the USC Safety Office and more experienced laboratory staff.</td>
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<td>Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.</td>
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EMERGENCY REASONSE/RECOVERY:

Essential: ☐ No
☐ Yes In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:

Minimum Education:
Less Than High School

Minimum Experience:
0 - 6 Months

Minimum Field of Expertise:
Ability to follow oral and written instructions.
SIGNATURES:

Employee: _____________________________________  Date:_____________________________

Supervisor: ____________________________________  Date:_____________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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