Per Diem Staff Psychologist- Restricted Use

Job Code: 187215

Grade: 00
OT Eligible: Yes
Comp Approval: 2/25/2016

JOB SUMMARY:
Serves on a per diem basis. Provides individual and group psychological counseling services for University students. Provides psychological consultation services for other University departments, as requested.

JOB ACCOUNTABILITIES:

*E/M/NA % TIME

________ ________ Provides short-term individual psychotherapy and crisis intervention for students.

________ ________ Develops and conducts group therapy sessions and group workshops.

________ ________ Provides consultation services for faculty, staff and other clinicians regarding student related programs and services, as requested. Provides training for students.

________ ________ Develops and implements outreach activities, programs and other services for students.

________ ________ Attends and participates in staff development programs, department related conferences and administrative meetings.

________ ________ Covers on-call emergencies, as assigned.

________ ________ Serves as a Campus Security Authority (CSA) and mandatory reporter under the Clery Act based on university responsibilities. Has responsibility and is required to receive reports of crimes or criminal incidents from victims of crimes and/or third parties; notifies Department of Public Safety immediately of any reported serious crime or criminal incidents that indicates the presence of an ongoing threat to the university community; and notifies the Clery Compliance Coordinator in the Department of Public Safety. Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCY RESPONSE/RECOVERY

Essential: [ ] No
[ ] Yes

In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:
Minimum Education:  
Doctorate  

Minimum Experience:  
1 year  

Minimum Field of Expertise:  
Doctorate in Clinical or Counseling Psychology from an accredited school of Psychology, California license eligible. Counseling experience (can be pre-doctoral internship).  

Preferred Experience:  
2 years  

Preferred Field of Expertise:  
Counseling experience with college age population.  

Skills:  Other:  
Assessment/evaluation  
Communication -- written and oral skills  
Conflict resolution  
Consulting  
Counseling  
Teaching/training  

Supervises:  Level:  
May oversee student, temporary and/or casual workers.  

SIGNATURES:  
Employee: ___________________________  Date:_____________________________  
Supervisor: ___________________________  Date:_____________________________  

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.  

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