UNIVERSITY OF SOUTHERN CALIFORNIA
Per Diem Physician Assistant- Restricted Use
Job Code: 187671

OT Eligible: Yes
Comp Approval: 7/5/2016

JOB SUMMARY:
Serves on a per diem basis. Performs medical services in primary care and urgent care and other related work as required under the supervision and direction of staff physician. Performs medical services and other related work as required by the Executive Director, or designate, for the well being of patients at the University Park Health Center.

JOB ACCOUNTABILITIES:

*E/M/NA % TIME

Obtains detailed and accurate medical histories from patients. Performs appropriate physical examinations, delineates problems, and records the information.

Develops and implements patient management plans, including the coordination of referrals to specialty and social services, the recording of progress notes and the provision of continuity of care.

Performs and/or interprets common laboratory, radiological, cardiographic, and other routine diagnostic procedures used to identify pathophysiological processes.

Performs medical procedures such as injections, immunizations, suturing and wound care and manages conditions produced by infection or trauma.

Provides continuity of care in the management of complex illnesses and injuries under the supervision of a physician. Performs evaluation and therapeutic procedures in response to life-threatening situations.

Instructs and counsels patients regarding compliance with prescribed therapeutic regimens, family planning, emotional problems of daily living, and health maintenance.

Works with Counseling Services staff in cases presenting with mental health problems.

Stresses health education and preventive medical care in contacts with patients.

Performs other related duties as assigned or requested. The university reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCY RESPONSE/RECOVERY:

Essential: ☐ No
In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:

Minimum Education:

Bachelor’s degree

Minimum Experience:

1 year
Combining education/experience as substitute for minimum experience

Minimum Field of Expertise:

Possession of a renewed/current license issued by the California Physician Assistant Committee and certification by the National Commission of Physician’s Assistants.

Preferred Education:

Bachelor’s degree

SIGNATURES:

Employee: _______________________________ Date: _______________________________

Supervisor: ______________________________ Date: _______________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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