JOBSUMMARY:
Supervises physical therapy staff. Provides professional physical therapy to a specific population within the university community.

JOBCOUNTABILITIES:

<table>
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<tr>
<th>E/M/NA</th>
<th>% TIME</th>
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<tr>
<td></td>
<td>Hires, trains, assigns, prioritizes and schedules work of one or more other physical therapists. Assesses performance and provides feedback. Counsels or disciplines, as needed.</td>
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<td>Assesses and evaluates patient's condition.</td>
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<td>Plans, coordinates and implements appropriate physical therapy program.</td>
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<td>Monitors progress and reviews with other medical personnel.</td>
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<td>Records data, schedules appointments, charts progress, maintains files.</td>
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<td>Supervises and directs activities of student workers and/or volunteers, as required.</td>
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<td>E</td>
<td>Orders supplies; utilizes and maintains equipment.</td>
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<td>Develops and implements security related procedures such as office opening and closing routines, recognition of duress signals and key controls. Coordinates security activities with University Public Safety Department. Promotes and maintains standards for security conscious awareness and behavior. Maintains knowledge of University’s crime prevention and suppression programs and services. Ensures dissemination of security related information to staff.</td>
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<td>Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.</td>
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</table>

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCYRESPONSE/RECOVERY:

Essential: ☐ No
☐ Yes In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOBQUALIFICATIONS:

Minimum Education:
Bachelor's Degree

Minimum Experience:
3 Years

Minimum Field of Expertise:
Registered and Certified Physical Therapist with background in related field. Injury evaluation. Knowledge of physical therapy theory, techniques and application. Ability to establish rapport with and give direction to patients. Knowledge of emergency first aid procedures. Ability to use and maintain specialized equipment.

Preferred Education:
Master's Degree

Preferred Experience:
5 Years

Preferred Field of Expertise:
The above plus supervisory experience

Skills: Other:
Communication -- written and oral skills
Conflict resolution
Counseling
Organization
Scheduling
Staff development
Supervisory Skills
Teaching/Training

Supervises: Level:
Supervises employees who do not supervise

Supervises: Nature of Work:
Professional/Paraprofessional

SIGNATURES:
Employee: __________________________ Date: __________________________
Supervisor: ________________________ Date: _________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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