UNIVERSITY OF SOUTHERN CALIFORNIA
Speech Language Pathology Clinical Trainee
Job Code: 187742

OT Eligible: Yes
Comp Approval: 6/8/2016

JOB SUMMARY:
Implements speech language pathology services for patients under the supervision of a licensed and ASHA Certified Speech Language Pathologist, who serves as the Clinical Fellow Supervisor (CFS). Performs assessments and treatments, and prepares corresponding documentation. Participates in research initiatives and projects of the center.

JOB ACCOUNTABILITIES:

*E/M/NA % TIME

_________ __________ Implements speech language pathology services for patients under supervision of a licensed and ASHA Certified Speech Language Pathologist, who serves as the Clinical Fellow Supervisor (CFS).

_________ __________ Responds to requests for service by relaying information and referral to the Clinical Fellow Supervisor. Determines patient's/client's need for services in collaboration with the Clinical Fellow Supervisor.

_________ __________ Contributes to the assessment process under supervision of the Clinical Fellow Supervisor.

_________ __________ Assists Clinical Fellow Supervisor in developing treatment plans and techniques to implement plans. Monitors patient's/client's response to treatment and modifies treatment during sessions as indicated in collaboration with a Licensed Speech Language Pathologist. Reports observations of patient's performance and responses to services to the Clinical Fellow Supervisor.

_________ __________ Documents and maintains patient records in compliance with HIPAA guidelines, as directed by Clinical Fellow Supervisor.

_________ __________ Participates in in-service education programs to enhance job knowledge and performance.

_________ __________ Maintains compliance with established university and department policies and procedures, quality assurance, safety and environment control and complies with requirements of accreditation and regulatory agencies. Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

EMERGENCY RESPONSE/RECOVERY:

Essential: No
In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

**JOB QUALIFICATIONS:**

**Minimum Education:**
- Master's degree

**Minimum Experience:**
- 0 - 6 months

**Minimum Field of Expertise:**
- California license eligible.

**Skills: Administrative:**
- Clinical documentation
- Communicate with others to gather information
- Establish records
- Gather data
- Input data
- Maintain records
- Understand and apply policies and procedures

**Skills: Other:**
- Assessment/evaluation
- Counseling
- Customer service

**Supervises: Level:**
- May oversee student, temporary and/or resource workers.

**SIGNATURES:**

Employee: ___________________________ Date: ______________________

Supervisor: __________________________ Date: ______________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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