Per Diem Psychiatrist-Restricted Use

Job Code: 199310

Grade: 00
OT Eligible: Yes
Comp Approval: 11/26/2013

JOB SUMMARY:
Serves on a per diem basis. Provides psychiatric services including collaborative evaluation, diagnosis, and treatment of mental disorders for USC students. Provides consultative services to university personnel regarding student mental health issues. Must be State of California Licensed Physician and a board eligible psychiatrist.

JOB ACCOUNTABILITIES:

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

NAME % TIME
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E Provides regularly scheduled and emergency psychiatric evaluations to diagnose and treat students.
M Provides follow up care that includes treatment recommendations such as medications and other modalities.
NA Provides short-term individual and group psychotherapy.
E Covers on-call emergencies, as assigned.
E Provides consultation to faculty, staff and other USC community members.
E Supervises and teaches pre-doctoral psychology interns and USC medical students.
NA Provides in-service training in areas of special expertise.
E Provides psychiatric consultations to UPHC Medical Services and Student Counseling Services staff.
E Completes necessary documentation and referral procedures.

Performs other related duties as assigned or requested. The university reserves the right to add or change duties at any time.

EMERGENCY RESPONSE/RECOVERY:

Essential: [ ] No
[ ] Yes In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

JOB QUALIFICATIONS:
Minimum Education:

M.D.

Minimum Experience:

1 year

Minimum Field of Expertise:

Must be State of California Licensed Physician and a board eligible psychiatrist.
Experience with adult patients.

Preferred Field of Expertise:

Experience with college aged patients in a college counseling or university health service.
Board certification in adult or child psychiatry preferred.

Skills: Other:

Active listening
Analysis
Assessment/evaluation
Communication -- written and oral skills
Conflict resolution
Consulting
Counseling
Crisis intervention
Customer service
Group consultation
Interpretation of policies/analyses/trends/etc.
Knowledge of applicable laws/policies/principles/etc.
Organization
Planning
Problem identification and resolution
Psychotherapy
Teaching/training

Skills: Machine/Equipment:

Calculator
Computer network (department or school)
Computer network (university)
Computer peripheral equipment
Fax
Personal computer
Photocopier

Supervises: Level:

May oversee staff, students, volunteers, agencies and/or resource employees.

SIGNATURES:
The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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