UNIVERSITY OF SOUTHERN CALIFORNIA

Physician- Clinical

Job Code: 199311

Grade: 95
OT Eligible: No
Comp Approval: 7/31/2006

JOB SUMMARY:
Performs medical services and performs other related work as required for the well being of patients at a medical facility. Assesses and evaluates patients with a variety of medical and/or surgical conditions. Obtains patient history and performs a complete or focused physical examination and procedures, as needed. Devises a diagnostic and treatment plan to address patients’ medical needs.

JOB ACCOUNTABILITIES:

<table>
<thead>
<tr>
<th>% TIME</th>
<th>Description</th>
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<tbody>
<tr>
<td>______</td>
<td>Performs medical assessments of patients. Assesses and evaluates patients with a variety of medical and/or surgical conditions. Establishes and monitors a medically appropriate level of care for patients. Stresses health education and preventive medical care, where appropriate.</td>
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<td>Obtains complete or focused medical histories from patients. Performs appropriate physical examinations, as situation dictates. Maintains accurate and up-to-date medical records and prepares reports, as needed.</td>
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<td>______</td>
<td>Devises diagnostic treatment plans to address patients’ medical needs. Orders laboratory and radiologic tests. Interprets laboratory, radiologic, cardiographic, etc. tests. Prescribes and administers medications, vaccines, and other treatments, as needed.</td>
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<td>Identifies unstable or high level of care patients and makes arrangements for transfer to appropriate facilities. Refers patients for medical and/or other treatment, when appropriate.</td>
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<td>______</td>
<td>Performs medical procedures such as injections, immunizations, suturing and wound care and manages conditions produced by infection or trauma.</td>
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<td>______</td>
<td>Arranges medical follow-up plan(s), as appropriate. Ensures patients’ understanding of discharge instructions and follow-up planning.</td>
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<td>______</td>
<td>Works with Counseling Services staff in cases presenting with mental health problems.</td>
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<td>Ensures compliance with regulatory, legal, and departmental requirements. Ensures compliance with documentation requirements as specified by JCAHO and other accrediting agencies.</td>
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<td>Maintains professional affiliations, licenses, certifications, etc. Stays current on developments in the field of medicine.</td>
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<td>Attends and participates in patient care meetings, clinic meetings, and other events, as required.</td>
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Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.

**EMERGENCY RESPONSE/RECOVERY:**

Essential:  
- No
- Yes

In the event of an emergency, the employee holding this position is required to “report to duty” in accordance with the university’s Emergency Operations Plan and/or the employee’s department’s emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

**JOB QUALIFICATIONS:**

**Minimum Education:**

M.D.

**Minimum Experience:**

1 Year

**Minimum Field of Expertise:**

Current valid license/certification to practice medicine in the state of California, DEA certificate, and CPR certification. Maintains PALS and ACLS certification, if necessary. Board certified with current certificate in specialty area. Ability to provide diagnostic treatment and counseling services. Ability to analyze situations and take effective action. Excellent interpersonal skills in order to interact with supervisors, physicians, nurses, other staff, students, patients and their families, etc. Possess a high degree of confidentiality, discretion, and professionalism.

**Preferred Experience:**

2 Years

**Skills: Other:**

- Analysis
- Assessment/evaluation
- Communication -- written and oral skills
- Conflict resolution
- Consulting
- Counseling
- Interpretation of policies/analyses/trends/etc.
- Interviewing
- Knowledge of applicable laws/policies/principles/etc.
- Organization
- Planning
- Problem identification and resolution
- Research

**Skills: Machine:**

- Computer Network (Department or School)
Supervises: Level:

May oversee student, temporary and/or casual workers.

SIGNATURES:

Employee: ________________________________  Date: ________________________________

Supervisor: ________________________________  Date: ________________________________

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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